

SWANWICK PARISH COUNCIL
Clerk to the Council
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Swanwick
Derbyshire
DE55 1RH
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12th December 2024

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 19th December 2024 at 7.00pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email clerk@swanwickparishcouncil.org.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 18th December 2024. These will be responded to in Public Speaking as usual.

Clerk to the Council

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

C Miles

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting.

Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages <https://www.derbyshire.police.uk/>

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes and Confidential Minutes of the Meeting held on 21st November 2024.

6. Chair's Report

6.1 Budget 2025 to 2026

To determine the budget for April 2025 to March 2026

6.2 Scarecrow Competition

To determine the date and venue.

7. Clerk's Report

7.1 Chairs Renumeration

7.2 Civic Service Monday 9th December 2024

7.3 Christmas tree and lights

7.4 Speeding

7.5 Bench

8. Jubilee Community Hall

8.1 Temporary Car Park – phase two

9. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

9.1 Recreation Grounds update

9.2 Community Gardens update

10. Memorial Garden

10.1 Update

10.2 Schedule of future works

11. Planning Matters

11.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

Our Ref: AVA/2024/0807 Proposal: Replacement garage

Location: 88 Hickton Road Swanwick Alfreton Derbyshire DE55 1AG

Our Ref: AVA/2024/0816 Proposal: Demolish detached garage and construct single storey extension with alterations to include changing windows, front door & bay window cladding

Location: 1 Yardley Close Swanwick Alfreton Derbyshire DE55 1EP

Our Ref: AVA/2024/0833

Proposal: Variation of condition 2 (list of plans) of AVA/2021/0445

Location: Lily Street Farm Derby Road Swanwick Alfreton Derbyshire

Reference: CW6/1024/22

DCC Proposal: Installation of 2 new kiosks within Swanwick Sewage Treatment Works.

Location: Swanwick Sewage Treatment Works, Derby Road, Swanwick Civil Parish, Amber Valley, Derbyshire, Derbyshire, DE55 1AH

12. Correspondence & Circulars**12.1 DALC December Newsletter****12.2 DALC Training Courses****13. Accounts****13.1 To approve urgent payments made to the following:**

Date	Payable To	Reason	Amount
25.11.24	The Gate Inn	Grant from DCC Cllr P Rose towards defib fund received 20.11.24	£470.00
27.11.24	Virgin Money	Bank charges Oct 2024	£9.50
29.11.24	Iansprint	Data capture drawing copies	£42.00
29.11.24	Iansprint	Data capture copies	£60.00
02.12.24	Amazon	Printer cartridges	£25.98
02.12.24	O2	Clerks phone 27.11.24 to 26.12.24	<u>£16.84</u>
Total			£624.32

13.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 9 Salaries	£3,559.93
HMRC	Mth 9 Employee-er Tax & NI	£1310.17
Nest	Mth 9 Pension Contribution	<u>£323.81</u>
Total		£5,193.91

13.3 Income Received:

Date	Remittance	Source	Amount
04.11.24	BACS	Virgin Money Cashback	£0.07
20.11.24	BACS	DCC Cllr Rose grant towards The Gate defib fund paid on to The Gate 25.11.24	£470.00
21.11.24	BACS	The Gate Christmas lights contribution 2024	£150.00
02.12.24	BACS	Virgin Money Cashback	<u>£0.15</u>
Total			£620.22

14. Bank Reconciliation

Opening Balance 01.04.2024	£723,257.15	
Receipts to 02.12.2024	£198,358.86	
Sub Total		£921,616.01
Payments to 02.12.2024	£108,318.89	
Unpresented cheques	£0.00	
Sub Total		£108,318.89
Closing Balance 02.12.2024		£813,297.12
Bank Balance 02.12.2024		£813,297.12

15. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

16. Items for the next Agenda.

Items are invited for inclusion in next agenda.

17. Date of Next Meeting: 7.00pm on 16th January 2025 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.