

**SWANWICK PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
THURSDAY 21st MARCH 2024 at 7.00PM**

Present: Cllrs Bates, Beavan, Goodier, Grant, Powis, Trenear, Trewick and Clerk C Miles.

Members of the Public:

Members of the public listed waived their right to anonymity under the Data Protection Act:

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1354 APOLOGIES

None

1355 VARIATION OF ORDER OF BUSINESS

None

1356 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Cllr Trewick declared personal interest in item 12.1 and remained in meeting.

1357 PUBLIC PARTICIPATION

1357.1 Public Speaking

None.

1357.2 Members' Observations

Cllr Beavan commented on increased dog fouling on the stone entrance to Minster Way, he was informed by the Chair that this was private land and would need reporting to the owner. **Cllr Trenear** reported that she had attended the Cyber Awareness Course run by DALC and would send out notes to the Council.

1357.3 POLICE MATTERS

The Clerk reported that an ANPR Pilot Scheme is being launched by the Police and the Council voiced that it had no objection to temporary cameras being used in Swanwick if required, the Clerk will email this to the Police Commissioner.

1357.4 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

1358 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Full Council Minutes of meeting held 15th February 2024 were received as correct account of the meeting. The minutes were approved by all Councillors and signed by the Chair.

1359 PLANNING MATTERS

1359.1 Planning Applications

None.

1360 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

1360.1 Safeguarding Policy

The Council discussed the draft and the Clerk will submit the final document for approval at the next meeting.

1360.2 Environmental Act 2021 – Swanwick Parish Council Biodiversity Policy

The Chair will discuss this with Swanwick Wildlife Group and come up with a strategy for the next meeting.

1360.3 Shirley Road Allotment update

The Clerk reported the fencing quotes for 1.5m twin wire mesh is £1343.73 plus VAT and 1.8m twin wire mesh is £1521.94 plus VAT.

PROPOSED: To Authorise the Clerk to place order for 1.8m twin wire mesh fencing at £1521.94 plus VAT.

RESOLVED: To Authorise the Clerk to place order for 1.8m twin wire mesh fencing at £1521.94 plus VAT.

1360.4 Nether Close Allotments

The Clerk informed the Council that there was just an issue on one lease and hopefully that would be resolved by the next meeting and all payment should be in by 31st March 2024.

1360.5 Newsletter update

The Clerk informed the Council that the newsletters had now been printed and the Council said that the Litter Picker could deliver them over the next few weeks,

1360.6 Christmas Tree

Cllr Goodier has met with the Nursery Rep to discuss options and he suggested planting an 8-10ft tree at the front of the current area which would take hold and grow over next few years, this would still allow the erecting of a temporary tree for the next couple of years.

PROPOSED: To Authorise the Clerk to place order for 8-10ft permanent Christmas tree.

RESOLVED: To Authorise the Clerk to place order for 8-10ft permanent Christmas tree.

1360.7 DALC Subscription

The Clerk informed that the standard subscription is £1017.16 and the enhanced subscription is £1307.16 which includes attendance to some training courses.

PROPOSED: To Authorise the Clerk to request DALC's standard subscription of £1017.16

RESOLVED: To Authorise the Clerk to request DALC's standard subscription of £1017.16

1360.8 Hanging Baskets and Village Planting

Cllr Goodier has met with the Nursery Rep to discuss options of village planting and submitted to the Council to increase the budget to £2500.00 plus VAT, this would allow supply of more plants, all planted and a quarterly maintenance of the areas. The Clerk also informed the Council that the supply, maintenance, watering, removal of the lamp post hanging baskets would be £3500.00 the same as last year and the license application to DCC was being done.

PROPOSED: To Authorise the Clerk to place order for village planting at £2500.00 plus VAT.

RESOLVED: To Authorise the Clerk to place order for village planting at £2500.00 plus VAT, one Cllr abstained.

PROPOSED: To Authorise the Clerk to place order for hanging baskets at £3500.00 plus VAT.

RESOLVED: To Authorise the Clerk to place order for hanging baskets at £3500.00 plus VAT.

1360.9 Swanwick Signage

Cllr Bates requested that the Council erects an improved Swanwick sign on Derby Road from the A38 direction as the lamp post sign is very poor. He suggested looking at something similar to Alfreton TC's signs. The Clerk will make enquiries and obtain prices for the next meeting.

1360.10 Lamp Post Poppies

Cllr Powis suggested that the Council put the names of any Service men and Women on this year's poppies as a thank you for their service. The Clerk will obtain information of names etc.

1361 CHAIR'S REPORT

1361.1: The Chair reported that she had been dealing with a flooding complaint from a resident near the Recreation Grounds but it looked like they had damaged a pipe on doing ground alterations in their garden which had caused the issue. The Council agreed that it is the resident's responsibility to repair the damaged pipe and the Chair will inform them of this decision.

1361.2: The Chair reported that the Climate & Ecology Bill was something that the Council should show support for, the Council decided that this will be considered in the future once there is more information.

1362 Jubilee Community Hall

No meeting of the Working Group, 3 residents have shown interest in being on the working group.

1362.1 Jubilee Hall Site

The Clerk reported that the fencing contractors have been instructed to erect the fence and it will be done shortly. The Clerk met with the architect and he is going to prepare the planning application for an extension to the temporary car park. The Council were informed that if the village hall didn't go ahead the PWLB government loan would have to be repaid in full.

1363 Swanwick Recreation Ground (Charity No. 520525)

1363.1 Charity Commission Annual Return 2023

In order to report the Annual Return to the Charity Trust the Council need to give permission for the Clerk to become the Charity Administrator so that the account can be updated.

PROPOSAL: To authorise the Clerk to become the Administrator of the Swanwick Recreation Ground (Charity No. 520525)

RESOLVED: To authorise the Clerk to become the Administrator of the Swanwick Recreation Ground (Charity No. 520525)

1363.2 Deeds Update

The Solicitors are sending a chaser to Land Registry.

1363.3 Recreation Ground update

1363.3.1 The Clerk informed the Council that the water meter was to be removed by STW shortly. The Clerk has obtained 2 demolition quotes for the changing rooms, one for £10,500 plus £500 for an asbestos survey and the other for £7446 plus £550 for an asbestos survey both plus VAT and subject to extra costs if the survey said that there was asbestos present. The Clerk will look into permissions needed.

PROPOSAL: To authorise the Clerk instruct Cawarden to do the demolition at a cost of £7446 plus VAT.

RESOLVED: To authorise the Clerk instruct Cawarden to do the demolition at a cost of £7446 plus VAT.

PROPOSAL: To authorise the Clerk instruct Cawarden to do the asbestos survey at a cost of £550 plus VAT.

RESOLVED: To authorise the Clerk instruct Cawarden to do the asbestos survey at a cost of £550 plus VAT.

PROPOSAL: To authorise the Clerk to organise any demolition permissions required.

RESOLVED: To authorise the Clerk to organise any demolition permissions required.

1363.3.2 The Clerk reported that both the Scouts and Swanwick School and Sports College are interested in doing a Well Dressing this year.

1363.4 Community Garden

The Clerk said that a resident had praised the flailing works on the ground.

1364 Correspondence & Circulars

1364.1 Noted

1364.2 The Clerk reported that all Parish Councils have been advised by NALC to consider changing their email address to an official .gov.uk email for more security.

PROPOSAL: To authorise the Clerk change the Parish email to a .gov.uk email.

RESOLVED: To authorise the Clerk change the Parish email to a .gov.uk email.

1365 Accounts

1365.1 RESOLVED: To approve urgent payments

Date	Payable To	Reason	Amount
12.02.24	PWLB	Loan repayment instalment PW504972	£4612.88
26.02.24	Parish Council Website	Website updates	£35.00
26.02.24	ELMS	Rec grounds flailing	£300.00
27.02.24	Virgin Money	Bank charges Jan 2024	£9.80
29.02.24	Grasstrack	Inv 0999 Pitch Maintenance Feb 2024	108.00
29.02.24	Grasstrack	Inv 1001 Ground Maintenance Feb 2024	£900.00
29.02.24	Grasstrack	Inv 0989 Weeding and extra pitch work	£156.00
29.02.24	Waterplus	Changing Rms SRG 01.11.23 to 14.02.24	£57.05
29.02.24	O2	Clerks phone 27.01.24 to 26.02.24	£15.96
29.02.24	Amazon	Diary	<u>£3.94</u>
Total			£6198.63

1365.2 RESOLVED: To approve the following payment

To Whom Payable	Reason	Amount
Staff Salaries	Mth 12 Salaries	£2221.42
HMRC	Mth 12 Employee-er Tax & NI	£586.85
Nest	Mth 12 Pension Contribution	£192.13
Shelter Maintenance	Derby Road Bench installation	£354.00
PWLB	Loan repayment instalment PW509437	<u>£11299.75</u>
Total		£14654.15

1365.3 Income Received

Noted

Date	Remittance	Source	Amount
09.02.24	BACS	Trayler 3 months Allotment rental	£60.00
12.02.24	BACS	Rowe 3 months Allotment rental	£60.00
12.02.24	BACS	Swanwick Allotment Association 2 nd half rent	£250.00
12.02.24	BACS	Swanwick Scout Group land rent 2023-24	£5.00
12.02.24	BACS	Swanwick Scout Group land rent 2024-25	<u>£5.00</u>
Total			£380.00

1366 Bank Reconciliation**Noted:**

Opening Balance 01.04.2023	£656,537.26	
Receipts to 29.02.2024	£209,734.15	
Sub Total		£866,271.41
Payments to 29.02.2024	£138,742.79	
Unpresented cheques	£0.00	
Sub Total		£138,742.79
Closing Balance 29.02.2024		£727,528.62
Bank Balance 29.02.2024		£727,528.62

1367 Exclusion of Press & Public

None.

1368 Items for the next agenda

None.

1369 Date of Next Meeting: 7.00pm 18th April 2024 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.

The meeting will be preceded by the **Annual Parish Meeting** at which local organisations and groups will be invited to report on the previous year's activities and their aspirations for the forthcoming year.

The date for the **Annual Parish Council Meeting** is the 16th May 2023 at which the Council will conduct the annual statutory meeting.

Meeting closed at 8.55pm

Signed: *A Trewick*

Date: 18th April 2024