

SWANWICK PARISH COUNCIL
Clerk to the Council
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Swanwick
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DE55 1RH
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13th February 2025

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 20th February 2025 at 7.00pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email parish.clerk@swanwick-pc.gov.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 19th February 2025. These will be responded to in Public Speaking as usual.

Clerk to the Council

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

C Miles

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting.

Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages <https://www.derbyshire.police.uk/>

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held on 16th January 2025.

6. Chair's Report

6.1 Scarecrow Competition

7. Clerk's Report

7.1 Newsletter

7.2 Clerks Laptop

7.3 VE Day 8th May 2025

8. Jubilee Community Hall

8.1 Temporary Car Park – phase two

9. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

9.1 Recreation Grounds update

9.2 Community Gardens update

10. Memorial Garden

10.1 Update

10.2 Schedule of future works

11. Planning Matters

11.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

12. Correspondence & Circulars

12.1 DALC February Newsletter

13. Accounts

13.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
07.01.25	PC Website	Update website	£30.00
07.01.25	Grasstrack	Inv 1179 Ground Maintenance Dec 2024	£1030.01
07.01.25	Grasstrack	Inv 1171 Tree in well & Transport 1 set posts	£120.00
17.01.25	C Miles	Working from home expenses 2025	£300.00
20.01.25	A Trewick	Chair's Allowance 2024-25	£800.00
23.01.25	Baptist Church	4 months meeting rent plus 2 extra	£180.00
23.01.25	PC Website	Move from org.uk to gov.uk	£185.00

29.01.25	Virgin Money	Bank charges Dec 2024	£12.07
30.01.25	O2	Clerks phone 27.01.25 to 26.02.25	£16.84
30.01.25	Timpson	Rec Grounds gate extra keys	£18.00
30.01.25	Argos	Padlock	<u>£15.00</u>
Total			£2,706.92

13.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 11 Salaries	£2,688.56
HMRC	Mth 11 Employee-er Tax & NI	£732.22
Nest	Mth 11 Pension Contribution	<u>£231.42</u>
Total		£3,652.20

13.3 Income Received:

Date	Remittance	Source	Amount
03.01.25	BACS	Virgin Money Cashback	£0.12
16.01.25	BACS	Allotment Association rent 1st half 2024/25	<u>£250.00</u>
Total			£250.12

14. Bank Reconciliation

Opening Balance 01.04.2024	£723,257.15	
Receipts to 31.01.25	£198,758.98	
Sub Total		£922,016.13
Payments to 31.01.2025	£136,373.75	
Unpresented cheques	£0.00	
Sub Total		£136,373.75
Closing Balance 31.01.2025		£785,642.38
Bank Balance 31.01.2025		£785,642.38

15. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

16. Items for the next Agenda.

Items are invited for inclusion in next agenda.

17. Date of Next Meeting: 7.00pm on 20th March 2025 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.