

SWANWICK PARISH COUNCIL
Clerk to the Council
265 Sleetmoor Lane
Swanwick
Derbyshire
DE55 1RH
Email: parish.clerk@swanwick-pc.gov.uk
www.swanwick-pc.gov.uk
Mob: 07510170571



13th March 2025

Dear Councillor

You are summoned to attend the **FULL PARISH COUNCIL MEETING** to be held on Thursday 20th March 2025 at 7.00pm at the Meeting Rooms at the rear of the Baptist Church, Swanwick, DE55 1BG.

Arrangements for members of the public: if you are a resident of Swanwick and would like to attend this meeting then please email parish.clerk@swanwick-pc.gov.uk to register your intention to attend.

If you are a resident who cannot attend, any questions or comments on any agenda item can be made in writing by either email or posting to the address above and submitted by 12.00pm on Wednesday 19th March 2025. These will be responded to in Public Speaking as usual.

Clerk to the Council

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate), both available at the meeting.

C Miles

Clerk to the Council

AGENDA

1. Apologies

Members are reminded to give their apologies direct to the Clerk; these must be made well in advance (barring last minute emergencies) of the meeting giving the Clerk enough time to cancel if there is a prospect of the meeting not being quorate.

2. Variation of Order of Business

None

3. Declarations of Interest

Members must fill out the Declaration of Interests Forms for submission. Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4 (4.4) of Public Participation.

4. Public Participation

4.1 Public Attendance & Speaking:

Residents wishing to speak will need to book in with the Clerk, preferably prior to the meeting by email or phone or immediately prior to the start of the meeting.

Whether wishing to speak or not, each member of the public is required to indicate whether or not they consent to have their name and or organisation recorded and published in the minutes of the meeting.

Minutes are published on the Parish Council website and are available to the public under the Freedom of Information Act 2000.

At this part of the meeting a period is available for members of the public to ask questions, make representations or submit comments. This is **LIMITED TO THREE MINUTES PER PERSON** at the sole discretion of the Chair.

4.2 Parish Council Members' observations

Member's observations will be taken alongside Reports from any Borough and County Councillors attending.

4.3 Police Matters

Information is on the following web pages <https://www.derbyshire.police.uk/>

4.4 Representations or Evidence from Members Declaring a Prejudicial Interest

Members indicating that they have a prejudicial interest in an agenda item and who wish to make a representation before leaving the meeting shall do so at this stage.

5. Minutes of Full Council

5.1 To receive the Minutes of the Meeting held on 20th February 2025.

6. Chair's Report

6.1 Scarecrow Competition

7. Clerk's Report

7.1 Newsletter

7.2 DALC Subscription 2025-26

7.3 VE Day 8th May 2025/Community Events

7.4 Hanging Baskets and Village Planting

7.5 Scouts Event 2026

7.6 Annual Internal Audit 2024-25

8. Jubilee Community Hall

8.1 Update

8.2 Temporary Car Park – phase two

9. Swanwick Recreation Ground (Charity No. 520525)

As Swanwick Parish Council is the sole Trustee for the Charity, Swanwick Recreation Ground, all matters relating to the management of the charity and the Swanwick Recreation Ground will be a separate agenda item at all future meetings of the Parish Council.

9.1 Recreation Grounds update

9.2 Community Gardens update

10. Memorial Garden

10.1 Update

10.2 Schedule of future works

11. Planning Matters

11.1 Planning Applications for comment: All applications can be viewed at www.ambervalley.gov.uk click on Planning and then click on Planning Applications and use the AVA reference number to search.

12. Correspondence & Circulars

12.1 DALC March Newsletter

13. Accounts

13.1 To approve urgent payments made to the following:

Date	Payable To	Reason	Amount
05.02.25	Baptist Church	paid twice in error refunded 13.02.25	£180.00
05.02.25	Grasstrack	Inv 1189 Ground Maintenance Jan 2025	£1030.01
05.02.25	Grasstrack	Inv 1181 Provide soil, fill in post holes, tidy up grass verge	£60.00

05.02.25	Grasstrack	Inv 1180 Assist in xmas tree removal	£84.00
10.02.25	PWLB	Loan repayment instalment PW504972	£4,546.50
27.02.25	Virgin Money	Bank charges Jan 2025	£11.30
28.02.25	O2	Caretakers phone 02.02.25 to 01.03.25	£8.00
28.02.25	Amazon	New printer	£224.47
28.02.25	O2	Clerks phone 27.02.25 to 26.03.25	<u>£16.84</u>
Total			£6,161.12

13.2 To approve payments to the following:

To Whom Payable	Reason	Amount
Staff Salaries	Mth 12 Salaries	£2,730.51
HMRC	Mth 12 Employee-er Tax & NI	£757.58
Nest	Mth 12 Pension Contribution	£235.71
C Miles Expenses	Caretakers phone setup & rental	<u>£20.00</u>
Total		£3,743.80

13.3 Income Received:

Date	Remittance	Source	Amount
03.02.25	BACS	Virgin Money Cashback	£0.17
13.02.25	BACS	Baptist Church refund paid twice in error	<u>£180.00</u>
Total			£180.17

14. Bank Reconciliation

Opening Balance 01.04.2024	£723,257.15	
Receipts to 28.02.25	£198,939.15	
Sub Total		£922,196.30
Payments to 28.02.2025	£155,782.27	
Unpresented cheques	£0.00	
Sub Total		£155,782.27
Closing Balance 28.02.2025		£766,414.03
Bank Balance 28.02.2025		£766,414.03

15. Exclusion of Press & Public

'That pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) below by reason of the confidential nature of the business to be transacted'.

16. Items for the next Agenda.

Items are invited for inclusion in next agenda.

17. Date of Next Meeting: 7.00pm on 17th April 2025 at the Meeting Room at the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.

The meeting will be preceded by the **Annual Parish Meeting** at which local organisations and groups will be invited to report on the previous year's activities and their aspirations for the forthcoming year.

The date for the **Annual Parish Council Meeting** is the 15th May 2025 at which the Council will conduct the annual statutory meeting.